

## Share Sale Donation Form

Please complete the following information and sign the form to sell your shares and donate the proceeds to ShareGift Australia. **Completed forms** may be scanned and emailed to **info@sharegifaustralia.org.au** or posted to GPO Box 4370 Melbourne VIC 3001 for processing.

### Shareholder Details

Shareholder name(s)

Registered address

Phone (business hours)

Email address (please print)

### Recommended Charity (optional)

The ShareGift Australia Board uses the share sale proceeds to make donations to charities of at least A\$500, guided by the recommendations received from donors. If the value of your donation exceeds A\$50, you may recommend a charity for the ShareGift Australia Board to consider when donating funds (only charities with Deductible Gift Recipient Item 1 status are eligible).

Alternatively, you may like to consider supporting the service ShareGift Australia provides by ticking the box below. This means the total value of your share sale proceeds will be used to support ShareGift Australia's operations.

If you do not tick the box, or if the value of your donation is less than A\$50 or more than A\$50 and you do not recommend a charity, your donated funds are pooled with others to increase the amount paid to each charity.

See our Funding Policy on the website ([www.sharegifaustralia.org.au/funding-policy](http://www.sharegifaustralia.org.au/funding-policy)) for more details.

Charity  
name

Tick this box to support  
the ongoing provision of  
ShareGift Australia's service

**OR**

### Shareholder Authorisation

This section must be signed by the authorised shareholder(s) before the donation can be processed.

By signing below, I/We the registered shareholder(s) hereby:

- Authorise any person nominated by ShareGift Australia to: confirm the above listed shareholding to be donated; if required, for a broker sponsored holding, arrange for a 'CHESS to Issuer Sponsored' conversion of the donated shareholding; arrange the sale of the donated shareholding through ShareGift Australia supporting brokers; and pay the proceeds of the sale to ShareGift Australia.
- Confirm and agree: my/our entitlement or authority to sell the donated shareholding free from liens, charges or other third party rights; this instruction to sell the donated shareholding is irrevocable as at the date the donation form is signed; the timing of the actual sale is at the discretion of ShareGift Australia; and that the actual distribution of the proceeds of sale to the recommended charities will be at the final discretion of the ShareGift Australia Board (up to A\$10 is retained by ShareGift Australia). Donations over A\$2 are tax deductible for Australian residents. A tax receipt is issued upon completion of the transaction.

### Shareholder Signature(s)

#### Shareholder 1

(Individual, Sole Director or  
Sole Company Secretary)

Date Signed

#### Shareholder 2

(Director/Company Secretary)

Date Signed

#### Shareholder 3

Date Signed